

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645-6488 - 907-745-9683

BOROUGH MAYOR

Larry DeVilbiss

BOROUGH CLERK

Lonnie R. McKechnie, CMC

BOROUGH MANAGER

John Moosey

BOROUGH ATTORNEY

Nicholas Spiropoulos



BOROUGH ASSEMBLY

Jim Sykes, District 1
Matthew Beck, District 2
Ronald Arvin, District 3
Steve Colligan, District 4
Darcie K. Salmon, District 5
Jim Colver, District 6
Vern Halter, District 7

ASSEMBLY AGENDA **ASSEMBLY CHAMBERS** **350 EAST DAHLIA AVENUE, PALMER**

REGULAR MEETING

6 P.M.

TUESDAY, DECEMBER 3, 2013

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

- A. Special Assembly Meeting: 11/05/13
- B. Regular Assembly Meeting: 11/05/13

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person.)

- 1. Reports From Cities
- 2. Matanuska-Susitna Borough School District
- 3. Aviation Advisory Board – Mr. Archie Giddings

B. COMMITTEE REPORTS

- 1. Joint Assembly/School Board Committee On School Issues
- 2. Assembly Public Relations

C. MANAGER COMMENTS

1. State/Federal Legislation
2. Strategic Planning Issues

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:

- a. Alpine RSA Board Of Supervisors: 03/26/13, 05/14/13, 08/13/13
- b. Bogard RSA Board Of Supervisors: 02/07/13, 03/06/13, 06/05/13
- c. Enhanced 911 Advisory Board: 06/11/13
- d. Fairview RSA Board Of Supervisors: 05/14/13
- e. Greater Palmer Consolidated FSA Board Of Supervisors: 08/06/13
- f. Greater Talkeetna RSA Board Of Supervisors: 08/08/13
- g. Planning Commission: 08/05/13, 08/19/13, 09/16/13, Resolution Serial Nos. 13-33 (AM), 13-34 (AM), 13-35, 13-37, 13-39
- h. Talkeetna Sewer And Water Advisory Board: 07/24/13, 10/09/13
- i. Transportation Advisory Board: 07/24/13
- j. Trapper Creek RSA Board Of Supervisors: 02/13/13, Resolution (Not Numbered)
- k. Wastewater And Septage Advisory Board: 07/09/13, Resolution Serial Nos. 13-02, 13-03
- l. West Lakes FSA Board of Supervisors: 06/10/13, 07/08/13

2. Community Council Minutes:

- a. Chase Community Council: 03/28/13, 06/13/13
- b. Meadow Lakes Community Council: 06/12/13, 07/10/13

G. INFORMATIONAL MEMORANDUMS

1. **IM No. 13-280:** Sale Of Borough-Owned Real Property Including Any Improvements Thereon, Identified As Lot 10 And Lot 11, Block 4, Felton Addition To Palmer Townsite, MSB Tax Parcel 55008B04L10-1, Located At 247 South Alaska Street In Downtown Palmer (MSB006853).

VII. UNFINISHED BUSINESS

- A. **Ordinance Serial No. 13-119:** An Ordinance Amending MSB 17.25.005(B), 17.25.070(C)(5) And (F)(2), Talkeetna Special Land Use District, To Allow For Community Civic Use Building Footprints To Exceed 6,000 Square Feet Within The Spur Road South District.
 - 1. IM No. 13-199
- B. **AM No. 13-147:** Acceptance Of Retroactive And Late Filed Senior Citizen Disabled Veteran Exemption Applications, Which The Assessment Department Does Not Recommend Approval Of These Requests.
- C. **AM No. 13-151:** Acceptance Of Late Filed And Retroactive Senior Citizen And Disabled Veteran Exemption Applications, Which The Assessment Department Recommends Approval Of These Requests.

VIII. VETO

IX. SPECIAL ORDERS

- A. **PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)**
(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)
- B. **PUBLIC HEARINGS (Three Minutes Per Person.)**
 - 1. **Ordinance Serial No. 13-132:** An Ordinance Creating East Pace Drive Road Paving Local Improvement District No. 522, Approving The Improvement Plan For The District, Authorizing The Manager To Proceed With The Improvement, And Assessing Equally Among The Properties Within The District The Costs Of The Improvement.
 - a. IM No. 13-227
 - 2. **Ordinance Serial No. 12-169:** An Ordinance Amending MSB 17.73, Multifamily Development Design Standards, And MSB 17.125.010, Definitions. *(Motion Pending, Amending MSB 17.73.040)*
 - a. IM No. 12-258
 - 3. **Ordinance Serial No. 13-147:** An Ordinance Approving The Acquisition Of Land, Containing Approximately 15 Acres, Lying Adjacent To The New Joe Redington, Sr. Junior/Senior High School Site Which Is Located Off Knik Goose Bay Road At Milepost 10, And Classification Of Said Parcels As Reserved Use Lands, For

Purpose Of School Site And Internal School Access For The New Knik-Goose Bay Area Elementary School (MSB006823).

a. IM No. 13-225

4. **Ordinance Serial No. 13-148:** An Ordinance Authorizing The Matanuska-Susitna Borough To Issue Areawide General Obligation Bonds, In The Principal Amount Not To Exceed \$19,265,000, In One Or More Series, To Finance The Construction, Additions, Improvements, Betterments, Repair, Reconstruction, Or Acquisition Of Public Roads And Facilities Related Thereto In The Matanuska-Susitna Borough, Together With All Necessary Equipment And Transportation Facilities, And The Acquisition Of Lands Or Rights In Lands In Connection Therewith; Fixing Certain Details Of Such Bonds; And Authorizing Their Sale.

a. IM No. 13-251

5. **Ordinance Serial No. 13-149:** An Ordinance Approving The Fair Market Value Sale Of Borough-Owned Land To The Knik Arm Bridge And Toll Authority (KABATA) For Purpose Of Public Right-Of-Way Within The Port MacKenzie District As Part Of The Proposed Connection Between The Matanuska-Susitna Borough And The Municipality Of Anchorage In Association With The Proposed Toll Bridge Across Knik Arm (MSB 004964).

a. IM No. 13-254

6. **Ordinance Serial No. 13-150:** An Ordinance Accepting And Appropriating A Fiscal Year 2014 Designated Legislative Grant From Alaska State Department Of Commerce, Community, And Economic Development In The Amount Of \$150,000 To Fund 410, Project No. 30047, For Gunflint Trail Upgrade.

a. **Resolution Serial No. 13-131:** A Resolution Approving The Scope Of Work And Budget For A Fiscal Year 2014 Designated Legislative Grant In The Amount Of \$150,000 From The Alaska State Department Of Commerce, Community, And Economic For The Gunflint Trail Upgrade, Project No. 30047.

(1) IM No. 13-258

7. **Ordinance Serial No. 13-151:** An Ordinance Approving A Supplemental Appropriation Of \$30,000 From Alpine Road Service Area No. 31 Fund Balance, Fund 285 To Alpine Road Service Area No. 31 Fiscal Year 2014 Operating Budget, Fund 285.

a. IM No. 13-259

8. **Ordinance Serial No. 13-152:** An Ordinance Approving A Reappropriation Of \$50,000 From The Knik Road Service Area No. 17 Fiscal Year 2014 Operating Budget, Fund 274, To Fund 410, Project No. 30040, For Knik Road Service Area No. 17 Capital Projects.
 - a. IM No. 13-260

9. **Ordinance Serial No. 13-153:** An Ordinance Approving An Appropriation Of \$50,000 From The South Colony Road Service Area No. 16 Fund Balance, Fund 273, To Fund 410, Project No. 30039, For South Colony Road Service Area No. 16 Capital Projects.
 - a. IM No. 13-261

10. **Ordinance Serial No. 13-154:** An Ordinance Approving An Appropriation Of \$60,000 From The Greater Talkeetna Road Service Area No. 29 Fund Balance, Fund 283, To Fund 410, Project No. 30049, For The Greater Talkeetna Road Service Area No. 29 Capital Projects.
 - a. IM No. 13-262

11. **Ordinance Serial No. 13-155:** An Ordinance Approving A Supplemental Appropriation Of \$20,000 From The Greater Talkeetna Road Service Area No. 29 Fund Balance, Fund 283 To The Greater Talkeetna Road Service Area No. 29 Fiscal Year 2014 Operating Budget, Fund 283.
 - a. IM No. 13-263

12. **Ordinance Serial No. 13-156:** An Ordinance Retaining For Public Purpose Property Acquired Through Tax Foreclosure Described As Lot 1, Block 2, Garden Terrace Estates Subdivision, Identified As Tax Parcel 51114B02L001, Located In The Wasilla Area; Last Record Owners Timothy Patrick And Winfred G. Lucas (MSB006852).
 - a. IM No. 13-265

13. **Ordinance Serial No. 13-157:** An Ordinance Approving Conveyance To The City Of Wasilla, Lot 1, Block 2, Garden Terrace Estates Subdivision, Identified As Borough Tax Parcel 51114N02L001, And The Community Water Distribution System Located On Said Lot For The Public Purpose Of Transferring To The City All Operations And Maintenance Of The Community Water System Which Serves Garden Terrace Estates Residents (MSB006437).
 - a. IM No. 13-266

14. **Ordinance Serial No. 13-158:** An Ordinance Accepting And Appropriating \$87,667 From The Alaska State Division Of Homeland Security And Emergency Management Grant Program, To Fund 425, Project Number 45158, For Emergency And Communications Equipment, Hazmat Training, And Alaska Shield 2014.
 - a. **Resolution Serial No. 13-132:** A Resolution Approving The Scope Of Work And Budget For The Alaska State Division Of Homeland Security And Emergency Management Grant, Project Number 45158, Fund 425, For Emergency And Communications Equipment, Hazmat Training, And Alaska Shield 2014.
 - (1) IM No. 13-268

15. **Ordinance Serial No. 13-159:** An Ordinance Approving An Appropriation Of \$5,000 From The Greater Palmer Consolidated Fire Service Area Fund Balance, Fund 259 To Fund 405, Project No. 10166 For Plumbing Upgrades At Palmer Fire Station 3-5.
 - a. **Resolution Serial No. 13-133:** A Resolution Amending The Budget For Project No. 10166 For Plumbing Upgrades At Palmer Fire Station 3-5.
 - (1) IM No. 13-270

16. **Ordinance Serial No. 13-160:** An Ordinance Approving The Request By Agricultural Rights Owners Of The 1977 Sale Farm Unit, To Divide His 80-Acre Parcel Into Two 40-Acre Parcels, Southeast 1/4, Southwest 1/4 And Southwest 1/4, Southeast 1/4 Of Section 10, Township 24 North, Range 4 West, Seward Meridian, According To Notice Of Forty-Acre Exemption Recorded In The Talkeetna Recording District On November 27, 2007, As Plat 2007-173-EXM; To Provide Platted Driveway Access Through The Original Home Site To Previously Subdivided Parcel; To Sell The Southeast 1/4, Southwest 1/4, 40-Acre Parcel Containing The Original 5-Acre Home Site; To Approve A 2-Acre AG Rights Only Home Site On The 40-Acre Subdivided Parcel Southwest 1/4, Southeast 1/4; And To Sell The Southwest 1/4, Southeast 1/4 Subdivided Parcel (MSB004879).
 - a. IM No. 13-271

17. **Ordinance Serial No. 13-161:** An Ordinance Approving A Supplemental Appropriation Of \$30,000 From The Caswell Fire Service Area Fund Balance, Fund 248, To The Caswell Fire Service Area Fiscal Year 2014 Operating Budget, Fund 248, To Reimburse For The Caswell Fire Service Area's Warm Storage Building Water System And Restroom Facilities Project.
 - a. IM No. 13-274

C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)

D. CONSENT AGENDA

1. RESOLUTIONS

a. **Resolution Serial No. 13-135:** A Resolution Authorizing Participation In And Submission Of An Application Under The Federal Fiscal Year 2013 Community Development Block Grant Program For Grant Funds In An Amount Not To Exceed \$850,000 For Construction Of An Emergency Response Facility At Port Mackenzie.

(1) IM No. 13-267

b. **Resolution Serial No. 13-136:** A Resolution Approving The Scope Of Work And Budget For A Fiscal Year 2014 Designated Legislative Grant In The Amount Of \$2,500,000 From The Alaska State Department Of Commerce, Community, And Economic Development For Fisheries And Fish Protection, Project No. 30114.

(1) IM No. 13-279

c. **Resolution Serial No. 13-137:** A Resolution Authorizing The Submission Of A Grant Application To The Alaska State Office Of History And Archaeology For The Purpose Of Conducting An Archaeological Survey And Inventory On Borough And State Of Alaska Lands Slated To Encompass The Fish Creek Townsite And Agricultural Areas In Partnership With The Knik Tribal Council And University Of Alaska, Anchorage.

(1) IM No. 13-281

d. **Resolution Serial No. 13-138:** A Resolution Authorizing A Loan Application To The Alaska State Department Of Environmental Conservation, Alaska Clean Water Fund, For The Amount Of \$4,300,000 For Design, Construction, And Closure Of Cell 2A At The Central Landfill.

(1) IM No. 13-282

2. ACTION MEMORANDUMS

a. **AM No. 13-159:** Authorizing The Continuation Of Borough-wide Standardization Of Ambulance Purchases To Braun Northwest Ambulance For Five Years.

- b. **AM No. 13-160:** Authorization To Purchase From Guamard Scientific Company, Inc. In The Amount Of \$163,381.86 For Human Patient Simulators And Associated Equipment.

X. NEW BUSINESS

A. INTRODUCTIONS (For public hearing – 12/17/13, Assembly Chambers)

1. **Resolution Serial No. 13-134:** A Resolution Adopting The Capital Improvement Program For Fiscal Year 2015 To Fiscal Year 2020.
 - a. IM No. 13-256
2. **Ordinance Serial No. 13-162:** An Ordinance Adopting MSB 2.45, Capital Projects Department And Amending Other Related Provisions Of Code Assigning Duties And Functions.
 - a. IM No. 13-222
3. **Ordinance Serial No. 13-163:** An Ordinance Amending MSB 8.35, Fireworks Control.
 - a. IM No. 13-275
4. **Ordinance Serial No. 13-164:** An Ordinance Amending The Definition Of Structure Within MSB 17.55, Setbacks And Screening Easements, To Not Include Utility Boxes And Other Incidental Structures Related To Utility Services.
 - a. IM No. 13-278
5. **Ordinance Serial No. 13-165:** An Ordinance Authorizing A New Fair Market Value Lease Of Borough-Owned Real Property To Alutiiq, For Construction Of Residential, Commercial, And Industrial Facilities And The Operation Of Worker Construction Camps For Employees Of Alutiiq And Its Affiliates (MSB002946).
 - a. IM No. 13-296
6. **Ordinance Serial No. 13-166:** An Ordinance Amending Portions Of MSB 3.32 Relating To Penalties Concerning The Transient Accommodations Tax. (*Sponsored By Mayor DeVilbiss*)
 - a. IM No. 13-300

B. INTRODUCTIONS (For public hearing – 12/10/13, Assembly Chambers)

1. **Ordinance Serial No. 13-167:** An Ordinance Approving The Increase Of Water Safety Instructor (PCN No. 238) From .625 Full Time Employee To .75 Full Time Employee, Water Safety Instructor (PCN No. 223) From .625 Full Time Employee To .75 Full Time Employee, Librarian Assistant (PCN No. 202) From .625 Full Time

Employee To .875 Full Time Employee, Reappropriating \$13,300 From The Fiscal Year 2014 Animal Care And Regulation Operating Budget, Fund 200, To The Fiscal Year 2014 Talkeetna Library Operating Budget, Fund 200, And Reappropriating \$14,100 From The Fiscal Year 2014 Administration Operating Budget, Fund 100, To The Fiscal Year 2014 Community Pools Operating Budget, Fund 100, For The Cost Of The Increase In Full Time Employees.

a. IM No. 13-286

C. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

D. OTHER NEW BUSINESS

E. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)

XI. RECONSIDERATION

XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT

**Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting
Should Contact The Borough ADA Coordinator At 746-7432 At Least One Week In Advance Of The Meeting.**